



INDIAN SCHOOL MUSCAT
HALF YEARLY EXAMINATION
ELEMENTS OF BUSINESS (154)

CLASS: X

24.09.2022

Time Allotted: 03 Hrs.

Max. Marks: 70

GENERAL INSTRUCTIONS

1. All questions are compulsory.
2. Questions from serial no. 1 to 16 are multiple choice questions, carrying 1 mark each. These are to be answered by writing the correct option in your answer sheet.
3. Answers to questions from serial no. 17 to 22 carrying 3 marks each may be of 50 to 70 words each.
4. Answers to question no 23 to 26 carrying 4 marks each may be of about 150 words.
5. Answers to questions 27 to 30 carrying 5 marks each may be of about 200 words.
6. Attempt all parts of a question together.

- 1 Maximum number of members in a Public Limited Company. 1
- (a) Ten (b) Twenty
- (c) Fifty (d) Unlimited
- 2 A person who is allotted shares in a company becomes: 1
- (a) a partner of the company (b) a member of the company
- (c) a director of the company (d) a trustee of the company
- 3 The shares of the Government Company are purchased in the name of the _____ of India. 1
- (a) Prime Minister (b) President
- (c) Home Minister (d) Ministers for Industries
- 4 Huge industrial organisations which extend their industrial and marketing operations through a network of their branches in several countries. 1
- (a) Joint Ventures (b) Government Companies
- (c) Public Corporations (d) Multi-National Companies

- 5 An association of persons formed for carrying out business activities and has a legal status independent of its members is known as: 1
- (a) Joint Hindu Family (b) Partnership
(c) Consumer Cooperative society (d) Company
- 6 Where the funds are required for a period of more than one year but less than five years. 1
- (a) Medium Term (b) Long Term
(c) Short Term (d) Internal Funds
- 7 Funds that are generated from within the business: 1
- (a) Long Term Funds (b) Internal Funds
(c) External Funds (d) Borrowed Funds
- 8 Deposits that are raised by organisations directly from the public: 1
- (a) Trade Credit (b) Bank Borrowing
(c) Public Deposits (d) Debentures
- 9 Debenture holders are paid a fixed stated amount of _____ at specified intervals say six months or one year. 1
- (a) Interest (b) Dividend
(c) Premium (d) Compensation
- 10 The capital of a company is divided into small units called _____. 1
- (a) Debentures (b) Loans
(c) Deposits (d) Shares
- 11 This source of business finance extend loans to firms of all sizes and in many ways, like, cash credits, overdrafts, term loans, purchase/discounting of bills, and issue of letter of credit. 1
- (a) Commercial Banks (b) Trade Credit
(c) Debentures (d) Retained Earnings

- 12 A type of communication where our facial expressions, gestures, posture, and tone of voice are used as powerful communication tools. 1
- (a) Non-Verbal Communication (b) Verbal Communication
(c) Visual Communication (d) Written Communication
- 13 This machine carries printed messages (words and pictures in photocopy form) from the sender instrument to the receiver instrument. 1
- (a) letter (b) fax
(c) internet (d) videoconferencing
- 14 It is the non-official communication that happens spontaneously. 1
- (a) Formal Communication (a) Vertical Communication
(c) Grapevine (d) Horizontal Communication
- 15 The person who has an idea, or message to communicate. 1
- (a) Receiver (b) Intermediary
(c) Observer (d) Sender
- 16 Technology has changed this form of communication to include text messages and emails. 1
- (a) Written (b) Oral
(b) Formal (d) Informal
- 17 Raghav has set up beauty products manufacturing unit on 1st April, 2019. He has got his unit registered under Companies Act, 2013. From the day of its registration, it acquired an identity separate from its members. The Board of directors of the company appointed top officials for running the business. Identify the three features of the company form of organization highlighted above by quoting the lines. 3
- 18 State two differences between Private Limited Company and Public Limited Company. 3

OR

State three features of Private Limited Company.

- 19 The preference shareholders enjoy a preferential position over equity shareholders in two ways. What are the two privileges? 3

OR

Differentiate between Owned Funds and Borrowed Funds on the basis of two points.

- 20 "It is the credit extended by one trader to another for the purchase of goods and services." Identify the source of finance and state two of its merits. 3
- 21 Define 'communication'. Name the different types of communication. 3
- 22 Differentiate between Formal and Informal Communication. 3
- 23 Enumerate four features of Public Limited Company. 4
- 24 Define 'Retained Earnings'. State three merits of this source of finance. 4

OR

Define 'Equity Shares'. State two limitations of Equity Shares.

- 25 Ravi wants to start a transporting business of his own. He has a small saving but that is not enough for the desired business. Suggest four sources of finance available to him as a sole proprietor. 4
- 26 Explain any four points of importance of communication for business organisations. 4

OR

Write short notes on the following:

(a) Oral/ Verbal Communication

(b) Written Communication

- 27 Define the term 'multi-national company'. State any four of its features. 5
- 28 What do you mean by a Government Company? Explain its features. 5

OR

Discuss the steps in Formation of a Company.

- 29 Rehan has decided to start insulated water bottled manufacturing unit. He discusses the need of funds required to set up the unit with his friend, who is a Chartered Accountant. His friend suggested him to divide the financial needs into two parts. First one to set up the business and secondly to meet day to day expenses. 5

(a) What are the two categories of financial needs of business referred here?

(b) Explain the meaning of the concepts identified in (a) part.

- 30 Discuss in detail Formal Communication and its types. 5

OR

Define 'Fax'. State two advantages and two disadvantages of Fax.

End of the Question Paper

