

Roll Number		
--------------------	--	--

SET

A



**INDIAN SCHOOL MUSCAT
SECOND PERIODIC TEST
BUSINESS ADMINISTRATION(CODE NO. 833)**

CLASS: XII

Max. Marks: 20

Time Allowed: 50 Mins.

MARKING SCHEME			
SET	Q.NO	VALUE POINTS	MARKS SPLIT UP
A	1.	Cooperation Not Individualism	1
A	2.	Henri Fayol	1
A	3.	(i) Esprit De Corps (ii) Development of each person to his greatest efficiency	1+1
A	4.	(i) False (ii) False	1+1
A	5.	(i) The continuous work has reduced the production level because working continuously makes a person physically and mentally tired, which decreases the productivity and efficiency. (ii) Fatigue Study. (iii) Fatigue study will help to determine the amount and frequency of rest intervals required. Such intervals will enable the workers to regain their lost stamina and their productivity and efficiency will improve. It will help the company in meeting increasing demand.	1+1+1
A	6.	The essence of Scientific Management according to Taylor is mental revolution. He advocated complete change in the outlook of worker and owners. Harmony, Not discord and cooperation not individualism are outset of Mental Revolution Management should create congenial atmosphere for optimum efficiency of workers and on other hand worker should also not go on strikes and waste the resources. This mental revolution has 3 aspects – i) All efforts for increased production (ii) creation of the spirit of mutual trust and confidence (iii) inculcating and developing the scientific attitude towards problems.	3
A	7.	(i) Explain the meaning of Art and Science. (ii) Compare the Characteristics of art with management (iii) Compare the Characteristics science with management (iv) Conclusion	1+1+1+1
A	8.	(i) The principle of 'Initiative' is being violated by the manager. (ii) Fayol wanted that the subordinates and employees should be given an opportunity to take some initiative in thinking and executing the plans. It develops interest of employees in their jobs and provides job satisfaction. For Example – A salesman suggest his sales manager to implement a new advertisement technique but sales	1+2+1

		<p>manager ignores the suggestion. So salesman's desire of taking initiative has been suppressed. On the contrary if sales manager would have listened to him (whether he implements or not) then it would have encouraged the employee to take initiative again.</p> <p>(iii) Manager should have carefully listened to the suggestions of Tarun (even though not to be implemented). Manager should have also encouraged him to come with more suggestions in future.</p>	
--	--	---	--