



INDIAN SCHOOL MUSCAT

PO Box: 2470, Ruwi, P.C. 112

Sultanate of Oman



ISM/PRN/166/2020-21

March 03, 2021

CIRCULAR TO PARENTS OF THE SCHOOL

Dear Parent,

Greetings from Indian School Muscat.

Indian School Muscat urges the parents to follow the **COVID 19** awareness and guidelines issued by the Ministry of Health, Sultanate of Oman and take necessary precautionary measures at all times. By considering the prevailing conditions and new developments, we request all parents and students to stay safe at home.

The school will remain closed till further intimation or announcement from the Ministry of Education.

▪ FEE PAYMENT

Fee Counter is open on all working days (Sunday to Thursday) from 7.15 a.m. to 1.15 p.m. and on all Saturdays from 9.00 a.m. to 12.30 p.m. Please follow the safety guidelines by wearing the mask and follow social distancing protocols while coming to pay the fee.

Parents are reminded that the **Fourth Quarter (January to March 2021) fee payment is overdue. Parents must ensure that the school fee for the full academic year must be cleared immediately, without any further delay. The results will be processed only after the payment of Fee dues for the Academic Year 2020-2021. Report Cards/Books for the next academic year will not be issued to the Fee Defaulters.**

Those parents who have not paid the fee of their wards are requested to remit the fee without any further delay as per the details mentioned in the School's website <http://ismoman.com/feestructure.html>.

The Fee breakup provided in the school website includes the relief measures announced by the Board of Directors, Indian Schools in Oman to support the parent community due to the rising financial and socio-economic impact of Covid-19 pandemic.

Those who have already paid the excess fee in Quarter-1 and Quarter-2, the same will be adjusted in the next quarter fee payment. The yearly onetime fee applicable for the respective classes can be paid during the year as per the convenience of the parents along with the Third/Fourth Quarter Fee. The quarterly/monthly fee details are also available on the Online Parent Portal, ISM Mobile App and in the online Payment portals.



The School Fee can be paid through online banking or mobile banking by using the following means.

1. BANK MUSCAT MOBILE BANKING & ONLINE BANKING

Parents may use the online payment options like Bank Muscat Online/Bank Muscat Mobile Banking. There are no additional charges for electronic payment. Please choose “INDIAN SCHOOL MUSCAT” from the available options for the above online transactions and mobile banking.

2. BANK MUSCAT CDM

The School fee can be paid by using CDM of Bank Muscat by selecting School Fee Payment. Please select “**INDIAN SCHOOL MUSCAT**” only from the list of schools available for any transaction through CDM of Bank Muscat. **Please do not select “INDIAN SCHOOL” from the list for CDM transactions since it belongs to another school.**

3. FEE PAYMENT THROUGH ONEIC BILL PAYMENT (TASDEED, NBO, OAB, BANK SOHAR & NIZWA BANK)

Indian School Muscat has tied up with ONEIC/Tasdeed – Oman’s trusted leader in electronic payment solutions to facilitate online fee payment through their website (www.tasdeed.om) and KIOSK at various locations using any of the debit/credit cards.

The school Fee payment can be made with the following means by selecting School Fee Payment option. **Credit Card and Debit Card will be accepted through the Tasdeed Portal (www.tasdeed.om) and Thawani Pay Mobile App.**

(i) **Tasdeed Portal (www.tasdeed.om)**

(ii) **Thawani Pay Mobile app (Available in Play store and Apple Store)**

(iii) **National Bank of Oman (Mobile Banking and online banking via NBO Portal)**

(iv) **Sohar International Bank (Mobile Banking)**

(v) **Oman Arab Bank (Mobile Banking)**

(vi) **Nizwa Bank (Mobile Banking)**

For any support related to online payment and transactions using Tasdeed or ONEIC, the following person can be contacted. Eng. Wajdi M. Kofahi, Senior Technical Support

E – Payment, ONEIC/Tasdeed. Tel: 24396299, Email: wajdi.kofahi@oneic.com.om

Note: For all the above transaction methods, school will send the Fee Receipt through their registered email id. Parents are requested to send an email to onlinefees@ismoman.com with the details of transaction as mentioned above, if they



have not received the Fee Receipt through email within five working days of the Fee Payment.

4. FEE PAYMENT THROUGH DIRECT TRANSFER

The parents who are facing challenges to use the other channels can Transfer the School Fee directly to the following Bank accounts through online banking or CDM.

Bank Name	: Bank Muscat
Account Name	: INDIAN SCHOOL MUSCAT
Account Number	: 0333-00557363-0016

After the online fee payment **through direct transfer method**, the parent should sent an email to: onlinefees@ismoman.com with the following details.

Name of the Student:	Class & Section:	Gr No:
Amount Transferred:	Transaction Details/No:	Purpose of the Transfer: (Eg: Fee for Quarter-1 etc..)

▪ BOOK STORE & PAYMENT

Book store is open on all working days from 7.15 a.m. to 1.15 p.m. The textbooks and notebooks for all the classes (KG to Std. XII) can be collected from the book store. The payment can be made at the counter directly by cash at the time of book collection.

The Book Store will be closed from 14th March 2021 to 07th April 2021. A detailed circular on the books distribution schedule for the next academic year will be sent shortly.

▪ NEW ADMISSIONS FOR THE YEAR 2021-22

For any query regarding the new admission for the year 2021-22, parents are requested to send a mail to admissions@ismoman.com.

The new admissions will be scheduled after the random draw as per the guidelines issued by the Board of Directors, Indian Schools in Oman.

▪ FEE STRUCTURE FOR THE NEW ACADEMIC YEAR 2021-22

This is to inform you that the School Management Committee has decided to continue with the existing Fee Structure for all the classes from KG to STD XII in the new academic year 2021-22. Hence there will not be any increase in the Fee for the year 2021-22.

In order to make the fee collection more effective and simple, the existing fee heads are merged to a single fee head as "Tuition Fee" with effect from the new academic year and



the fee can be paid quarterly basis as in the past. The details of the Fee Structure and the Quarterly breakup will be provided in the School website www.ismoman.com by first week of March 2021 before the new admissions in the academic year 2021-22.

▪ ISM HELP DESKS

- For any query regarding the Transfer Certificate and new admission, parents are requested to send a mail to admissions@ismoman.com.
- For all general queries, parents are requested to send a mail to ismoman@omantel.net.om.
- For all queries related to online fee payments and the challenges faced in the fee payments, parents are requested to send a mail to onlinefees@ismoman.com. **The school Fee Counter is open from 7.15 A.M. to 1.15 P.M. on all working days (Sunday to Thursday) and on all Saturdays from 9.00 a.m. to 12.30 p.m.**
- Parents can view the academic performance, fee details, attendance, circulars and other communication through the **Online Parent Portal or Mobile Application**. The Online Portal can be accessed by clicking on the login button from the School Website (www.ismoman.com) or by using the direct link <http://ism.ethdigitalcampus.com/ISM/>. **The Mobile Application (Indian School Muscat)** can be downloaded from Play store or Apple store. For any technical query regarding the access to parent portal or mobile application, please send a mail to parentportal@ismoman.com by mentioning the GR. No. and Name of the student.
- The experienced team of counsellors will be available for round the clock tele counselling 24x7 service at **90990444**.
- If you are facing challenges in accessing these platforms or have any queries and need any support, you may contact the respective class teacher or can also send an email to the following email address.
 - For Classes KG I & KG II - onlineclass.pre-primary@ismoman.com
 - For Classes I to IV - onlineclass.primary@ismoman.com
 - For Classes V to VIII - onlineclass.middle@ismoman.com
 - For Classes IX to XII - onlineclass.senior@ismoman.com

TRANSFER CERTIFICATES

Parents who wish to withdraw/discontinue their wards from the school, from April 2021, shall submit the Transfer Certificate application in the prescribed format latest by March 10, 2021. The pre-printed application form is available with the Admission Office in the main school. The TC application form can be downloaded from the school website (www.ismoman.com) also. TC application form is not applicable for Class XII students. However, submission of TC application is required for Class X students who will not be continuing their studies in ISM after Class X.



ISRAA WAL MI'RAJ HOLIDAY

Please note that the school will remain closed on account of **Israa Wal Mi'raaj** announced by the Oman Government on **Thursday, March 11, 2021 or Sunday, March 14, 2021 tentatively**. Please follow the media announcement in this regard. If the holiday falls on any of the scheduled examination day then the examination for the Senior Section on that day will be further postponed to **Sunday, March 14, 2021**, for the Middle Section will be postponed to **Saturday, March 20, 2021** and for the Primary Section will be postponed to **Tuesday, March 16, 2021**.

NEW ACADEMIC YEAR

The new academic year for all Classes (KG to STD IX) will start on **Wednesday, 7th April 2021**. A detailed circular will be sent in this regard.

REGULAR REVISION CLASSES FOR CLASS X

Regular revision classes for the students of Class X (2020-21 batch) will be held as per the regular time table from **Wednesday, March 3, 2021 from 7 a.m. to 10.50 a.m.** in the Google Classrooms. Attendance is mandatory.

ENRICHMENT CLASSES FOR CLASS X

Enrichment Classes for the students of Class X (2020-21 batch) will be resumed on **Sunday, March 7, 2021**. A detailed schedule will be shared soon. Attendance is mandatory for all those students who are contacted by the respective subject teachers.

MOCK PRACTICAL EXAMINATION FOR CLASS XII

Mock Practical Examination for the students of Class XII (2020-21 batch) will start on **Monday, March 15, 2021**. The time table will be shared with the students soon.



ORIENTATION PROGRAMME FOR CLASS X

An Orientation Programme for the parents and students of Class X (2021-22 batch) will be virtually organised on **Wednesday, March 10, 2021 at 7 p.m.** The zoom meeting link will be shared very soon. All the students and parents are requested to attend the same.

ORIENTATION PROGRAMME FOR CLASS XII

An Orientation Programme for the parents and students of Class XII (2021-22 batch) will be virtually organised on **Thursday, March 11, 2021 at 7 p.m.** The zoom meeting link will be shared very soon. All the students and parents are requested to attend the same.

ELECTION FOR CLASS X & XII PREFECTS

The election for Class X & XII Prefects will be held on **Saturday, 20th March 2021.** The details will be shared soon.

BOARD PRACTICAL EXAMINATION FOR CLASS XII

The Board Practical Examination for the students of Class XII (2020-21 batch) will be held on the third or fourth week of March 2021 tentatively. The detailed time table will be shared with the students very soon.

VIRTUAL FAREWELL FOR CLASS XII

A virtual farewell will be organised for the students of Class XII (2020-21 batch) by the students of Class XII (2021-22 batch) on **Wednesday, March 31, 2021 at 7 p.m.**

SECOND PRE – BOARD EXAMINATION FOR CLASSES X & XII

The second pre-board examination for the students of Classes X & XII (2020-21 batch) will be held from **Monday, April 5, 2021.** A detailed time table will be shared soon.

Shankar



FIRST PERIODIC TEST FOR CLASSES X & XII

The first periodic test for the students of Classes X & XII (2021-22) will be held from **Monday, April 5, 2021**. The time table for the same shall be sent shortly.

ANNUAL EXAMINATION FOR MIDDLE SECTION

The annual Examination for Middle Section will begin on **Sunday, March 7, 2021**. The examination is conducted online. A detailed circular on the Time Table, the portion for the exam are already sent to all the Students in the Google Classroom and are available on the School website.

REVISION PLAN FOR ANNUAL EXAMINATION FOR MIDDLE SECTION

Schedule of Revision and enrichment classes during the examination will be uploaded in the Google Classroom for reference.

ONLINE ANSWER SCRIPT DISTRIBUTION FOR MIDDLE SECTION

The online distribution of Answers and Score will be held as per the following schedule on **Monday, March 22, 2021**.

Class VIII	Class VII	Class VI	Class V
8:00 am	9:00 am	10:00 am	11:00 am

In case if you find any issue, you are requested to kindly contact the Vice Principal on Tuesday, March 23, 2021 by 4 p. m.

The results will be processed only after the payment of Fee dues for the Academic Year 2020-2021.

BOOKS DISTRIBUTION FOR THE NEXT ACADEMIC YEAR

A detailed circular on the books distribution for the next academic year will be sent shortly.



**PARENT ORIENTATION PROGRAMME FOR THE NEXT ACADEMIC YEAR
– MIDDLE SECTION**

A parent orientation programme will be conducted for all the classes of the Middle Section before the end of March 2021. A detailed circular on the same will be sent.

TERM EXAMINATION – CLASSES III & IV

The Term Examination for Classes III & IV will be held from **Monday, March 01, 2021 to Monday, March 15, 2021.**

LAST WORKING DAY FOR PRIMARY SECTION

The last working day of online classes for the Primary section I - IV will be on **Monday, March 15, 2021.**

ONLINE RELEASE OF MARKS FOR THE TERM EXAM – III & IV

The online release of Answers and Score of the Term exam for classes 3 & 4 will be on **Thursday, March 18, 2021 at 10.00 a.m.**

The results will be processed only after the payment of Fee dues for the Academic Year 2020-2021.

**PARENT ORIENTATION PROGRAMME FOR THE NEXT ACADEMIC YEAR
–PRIMARY SECTION**

A parent orientation programme will be conducted for all the classes of the Primary Section before the end of March 2021. A detailed circular on the same will be sent.

PRE-PRIMARY CONCERT

The Pre - Primary Concert will be held on **Saturday, March 6, 2021 at 9.00 a. m.** through Virtual platform, about 400 plus students will be participating.



LAST WORKING DAY / REPORT CARD FOR PRE-PRIMARY

The last working day of online classes for the Pre - Primary section KG I and KG II will be on **Monday, March 15, 2021**.

Issue of Report cards will be informed by the class teacher at a later date.

ORIENTATION PROGRAMME FOR PRE-PRIMAY SECTION

An Orientation Programme for the parents of KG II & KG I (2021-22 batch) will be virtually organized on **Sunday, March 28th, 2021 at 6:30 p.m.** The zoom meeting link will be shared very soon. All the parents are requested to attend the same.

■ COMMUNICATION TO PARENTS

In order to simplify the communication to parents, we have introduced a single communication channel. Parents are requested to save the number **00968 71158935** as 'INDIAN SCHOOL MUSCAT' to your contacts to receive all communications from the school. **Please note that this number will only be used for communication from school to parents and no queries from parents to this number will be answered.**

Warm Regards,



Dr Rajeev Kumar Chauhan
Principal



ACCOLADES

1	Tharshith Sibaash Muthuraman (6 H) and Vishnu Nair (8 H) have been awarded certificate of winner in the 4th International Online competition in Mathematics held by BricsMath.com+ on 07/12/2020 for Class VI and VIII respectively.
2	Alfred Benoy (7 P) has been awarded Child Artist Art Excellence Award at State Level Drawing & Painting Contest organised by Centre for Educational Development & Research.
3	Rithvik studying in KG I G has been appreciated from the India book of records .
4	Eva Ann Sebastian (1 – H) has been declared as Champion in the 6th International Online Abacus competition, Brainobrainfest 2021 held on 9 January 2021.
5	<p>Area level Contests were conducted for the Toastmasters on 19th February 2021. ISM Toastmasters won the following awards at the Area level:</p> <ol style="list-style-type: none">1. MTM Veen Suresh won the first position in the Humorous Speech Contest. She is qualified to participate at the District Level Contests.2. MTM Anu B. Mathew secured the second position in the Evaluation Contest.3. TM Gangadhara Naik won the second position in the Table Topic Contest. <p>Heartiest Congratulations to all the winners.</p>



6	<p>The following Gaveliers have brought laurels at the Oman Gavel Contest held on 29th January 2021:</p> <ol style="list-style-type: none"> 1. Gav. Aryan Rahul Joshi, X E, ISM SHAKESPEARE, won the first position in the Table Topic Contest. 2. Gav. Aniruddh Sajit Menon, IX B, ISM TAGORE, won the third position in the Table Topic Contest. <p>Heartiest Congratulations to Gavs. Aryan and Aniruddh.</p>
7	<p>Indian School Muscat students won laurels at Indian School Film Festival (ISFF) hosted by Indian School Sur under the aegis of the Board of Directors held on February 6, 2021. ISM bagged the Overall trophy by winning 6 awards. The winners are</p> <ul style="list-style-type: none"> • Best Actor - Tessa Susan Philip (XII J) • Best Screen Play - Shelley Mary Varghese(XII J) • Best Cinematography- Job Geo Suvy & Athul Cheriyan Mathew-(XII H) • Best Music- Alan Nibu Joseph (Class VIII H) • Best Movie- Resilience directed by Tessa Susan Philip (XII J) and Abdul Anfan Ashraf(XII I) • Viewer's Choice Award- Resilience.

