



ISM/PRN/157/2021-22

November 30, 2021

CIRCULAR TO PARENTS OF THE SCHOOL

Dear Parent,

Greetings from Indian School Muscat!

Indian School Muscat urges the parents to follow the **COVID 19** awareness and guidelines issued by the Ministry of Health, Sultanate of Oman and take necessary precautionary measures at all times. **As per the Ministry of Health and Ministry of Education Guidelines, Covid-19 Vaccination Certificate (one/two doses) is mandatory to enter the school premises.**

▪ FEE PAYMENT

Fee Counter is open on all working days (Sunday to Thursday) from 7.15 a.m. to 2.30 p.m. and on all Saturdays from 9.00 a.m. to 12.30 p.m. Please follow the safety guidelines by wearing the mask and follow the social distancing protocols while coming to pay the fee.

Parents are reminded that the **Third Quarter (October - December) fee payment is overdue.** The Quarter Wise fee details for the year 2021-22 are available on the School website and Online Parent Portal/Mobile App.

The School Fee can be paid through online banking or mobile banking by using the following means.

1. BANK MUSCAT MOBILE BANKING & ONLINE BANKING

Parents may use the online payment options like Bank Muscat Online/Bank Muscat Mobile Banking. There are no additional charges for electronic payment. Please choose “INDIAN SCHOOL MUSCAT” from the available options for the above online transactions and mobile banking.

2. BANK MUSCAT CDM

The School fee can be paid by using CDM of Bank Muscat by selecting School Fee Payment. Please select **“INDIAN SCHOOL MUSCAT”** only from the list of schools available for any transaction through CDM of Bank Muscat. **Please do not select “INDIAN SCHOOL” from the list for CDM transactions since it belongs to another school.**

3. FEE PAYMENT THROUGH ONEIC BILL PAYMENT (TASDEED, NBO, OAB, BANK SOHAR & NIZWA BANK)

Indian School Muscat has tied up with ONEIC/Tasdeed – Oman’s trusted leader in electronic payment solutions to facilitate online fee payment through their website (www.tasdeed.om) and KIOSK at various locations using any of the debit/credit cards.

The school Fee payment can be made with the following means by selecting School Fee Payment option. **Credit Card and Debit Card will be accepted through the Tasdeed Portal (www.tasdeed.om) and Thawani Pay Mobile App.**

(i) Tasdeed Portal (www.tasdeed.om)

(ii) Thawani Pay Mobile app (Available in Play store and Apple Store)

(iii) National Bank of Oman (Mobile Banking and online banking via NBO Portal)

(iv) Sohar International Bank (Mobile Banking)

(v) Oman Arab Bank (Mobile Banking)

(vi) Nizwa Bank (Mobile Banking)

For any support related to online payment and transactions using Tasdeed or ONEIC, the following person can be contacted. Eng. Wajdi M. Kofahi, Senior Technical Support

E–Payment, ONEIC/Tasdeed. Tel: 24396299, Email: wajdi.kofahi@oneic.com.om

Note: For all the above transaction methods, school will send the Fee Receipt through their registered email id. Parents are requested to send an email to onlinefees@ismoman.com with the details of transaction as mentioned above, if they have not received the Fee Receipt through email within five working days of the Fee Payment.

4. FEE PAYMENT THROUGH DIRECT TRANSFER

The parents who are facing challenges to use the other channels can Transfer the School Fee directly to the following Bank accounts through online banking or CDM.

| | |
|----------------|------------------------|
| Bank Name | : Bank Muscat |
| Account Name | : INDIAN SCHOOL MUSCAT |
| Account Number | : 0333-00557363-0016 |

After the online fee payment **through direct transfer method**, the parent should send an email to: onlinefees@ismoman.com with the following details.

| Name of the Student | Class & Section | Gr No |
|---------------------|-------------------------|---|
| Amount Transferred: | Transaction Details/No: | Purpose of the Transfer: (Eg: Fee for Quarter-1 etc..) |

▪ **BOOK STORE & TEXTBOOK DISTRIBUTION**

The Book store is open on all working days (Sunday to Thursday) from **7.15 a.m. to 2.30 p.m.**

▪ **SCHOOL OFFICE**

The School office will be operational on all working days (Sunday to Thursday) from **7.00 a.m. to 3.00 p.m.**

▪ **NEW ADMISSIONS FOR THE YEAR 2021-22**

For any query regarding the new admission for the year 2021-22, parents are requested to send a mail to admissions@ismoman.com.

▪ **ISM HELP DESKS**

- For any query regarding the Transfer Certificate and new admission, parents are requested to send a mail to admissions@ismoman.com.
- For all general queries, parents are requested to send a mail to info@ismoman.com.
- For all queries related to the academics and ongoing online classes, you are requested to contact the respective section AVPs/VPs. The respective email ids are provided in the school website (<http://ismoman.com/administration.html>)
- For all queries related to online fee payments and the challenges faced in the fee payments, parents are requested to send a mail to onlinefees@ismoman.com.
- Parents can view the academic performance, fee details, attendance, circulars and other communication through the **Online Parent Portal or Mobile Application**. The Online Portal can be accessed by clicking on the login button from the School Website (www.ismoman.com) or by using the direct link <http://ism.ethdigitalcampus.com/ISM/>. The **Mobile Application (Indian School Muscat)** can be downloaded from Play store or Apple store. For any technical query regarding the access to parent portal or mobile application, please send a mail to parentportal@ismoman.com by mentioning the GR. No. and Name of the student.
- The experienced team of counsellors will be available for round the clock tele counselling 24x7 service at **90990444**.

TRANSFER CERTIFICATES

Parents who wish to withdraw/discontinue their wards from the school shall submit the Transfer Certificate application in the prescribed format. The pre-printed application form is available with the Admission Office in the main school. The TC application form can be downloaded from the school website also. For any query regarding the Transfer Certificate parents are requested to send a mail to admissions@ismoman.com

WINTER BREAK

The Winter break Schedule 2021-2022 is as follows:

Last working Day for Students: **Thursday, December 16, 2021**

Winter Vacation (2021-22): **Friday, December 17, 2021 to Sunday, January 2, 2022.**

Reporting Day for Students: **Monday, January 3, 2022**

All classes (KG to STD XII) shall resume by Monday, January 3, 2022.

PHYSICAL CLASSES FOR CLASS XI

Class XI will have the regular physical classes from **Wednesday, December 1, 2021** as per the new time table which will be shared soon. A detailed circular has already been sent.

SECOND ONLINE PERIODIC TEST FOR CLASSES III & IV

The Second Online Periodic Test for Classes III & IV will begin from **Sunday, December 5, 2021**. The circular regarding the time table and portions has been already shared.

ENGLISH STORY TELLING COMPETITION FOR STD I & II

The English Story Telling Competition is scheduled for the students of STD I and II in the month of January 2022. The Registration link for the competition is given below.

<https://forms.gle/LxGXUGUYQ5kS2FB27>

All details regarding the competition will be available in the Google Classrooms. Students interested to register themselves for the competition may do so latest by **Tuesday, January 4, 2022**. The registration will close at **7 p.m.**

CONCERT – PRE PRIMARY SECTION

The Concert for Classes KG-I and KG-II will be held on **Saturday, December 11, 2021**. A detailed circular will be shared to you soon.

FORMATION OF APPEAL COMMITTEE

This is to inform you that the school has decided to form an Appeal Committee to address the concerns of children/parents in the marks awarded in the **Term Examinations (STD I to XII) conducted by the school**. This is an additional facility provided to the children or parents to put up their concerns if any related to the marks awarded to the children. This facility is not applicable for the internal assessments (class work, project work, practical, notebook, portfolio etc.) and for the examinations conducted by the CBSE.

The details of the above committee has already been shared with the students and parents through the circular issued on 25th October 2021.

■ MEETING PARENTS

This is to inform you that the Parents can send their concerns or grievances to chairwelfare.smc@ismoman.com if it is already brought to the notice of the School Team and not addressed by the concerned authorities.

Parents can meet School Management Committee through online Zoom meeting considering the present scenario. The meeting schedule and Zoom meeting link will be provided to the parents based on the email sent to chairwelfare.smc@ismoman.com requesting for the meeting with the School Management Committee.

■ COMMUNICATION TO PARENTS

In order to simplify the communication to parents, we have introduced a single communication channel. Parents are requested to save the number **00968 71158935** as 'INDIAN SCHOOL MUSCAT' to your contacts to receive all communications from the school. **Please note that this number will only be used for communication from school to parents and no queries from parents to this number will be answered.**

With Warm Regards,



Dr Rajeev Kumar Chauhan
Principal

ACCOLADES

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| 1. | Shambhavi Haresh (XII C) won the first position in under 17 category at the 1st GEMS Millennium School Inter School Online Chess Championship 2021 held in October 2021. |
| 2. | Afia Samrah Anees (VI A) won a consolation prize in the LOGO DESIGN CONTEST as a part of INDIA @ 75 Celebrations. |
| 3. | Devangshu Mukherjee (VIII O) secured 1st rank amongst overseas students and a cash award in the recently held Tallentex exam conducted by Allen career institute |
| 4. | Harshpreet Singh Arora (VIII B) bagged three gold medals in under-16 boys singles, under-16 boys doubles and Men's singles open and won the championship title in Modern Exchange - Indian social club open badminton championship 2021. |
| 5. | <p>Indian Social Club Oman Badminton championship 2021</p> <ol style="list-style-type: none"> 1. Christine Angelin Danthi of (VIII E) won the championship under 14 and under 16 and doubles category in the badminton tournament conducted by Indian Social Club 2. Bhoomika Gautam (VIII N) won in U14 and doubles 3. Nimita Ann Varghese (XI G) won mixed doubles and runner up in U16 4. Harsh Preeth Singh (VIII B) won in Boy's Single and U16 doubles |
| 6. | Arnav Mohnot Class (VI H) won the first position under 15 Oman Open Club league organized by Oman Table Tennis association held at Sohar Sports Complex |