



# المدرسة الهندية - مسقط INDIAN SCHOOL MUSCAT

(Affiliated to the Central Board of Secondary Education, New Delhi. Affiliation No. 6130001)

ص.ب: ٢٤٧٠، روي، الرمز البريدي: ١١٢، سلطنة عمان، هاتف: ٢٤٧٠-٢٥١٧، ٢٤٧٨٤-٥٥، ٢٤٧٨٤-٦٩، ٢٤٧٨٤-٩٧ - فاكس: ٢٤٧٩٤٩١٩  
P.O. Box: 2470, Ruwi, Postal Code: 112, Sultanate of Oman - Tel.: 24784097, 24784069, 24784055, 24702567 - Fax: 24794919  
Email: ismoman@omantel.net.om Website: www.ismoman.com



ISM/PRN/094/2023-24

September 4, 2023

## CIRCULAR TO PARENTS OF CLASSES IX TO XII COMPLIANCE OF RULES 13 & 14 OF THE EXAMINATION BYE-LAWS ON ATTENDANCE

Dear Parents,

Greetings from Indian School Muscat

Schools are known as the temple of learning and are responsible for transforming the journey of a student by giving them education as a lifelong process to learn and grow. Regular attendance in school is therefore important as students' presence in the schools contributes to a student's academic success, personal development, and overall well-being. If the students do not attend school, their all-round development will be hampered.

Accordingly, the CBSE has issued circulars and has prescribed at least 75% mandatory attendance for appearing in the Board examination. 25% relaxation is given in attendance considering exigencies and emergencies faced by the students and their families as per rules 13 and 14 of the Examination Bye-Laws.

- All the students and parents may be informed that it is mandatory for the students to have at least 75% minimum attendance as stipulated in the Examination Bye-Laws of the Board.
- Any student, if on leave due to a medical emergency, needs to apply for the leave to the school with proper medical prescription and certificate etc. immediately after falling ill.
- In the rest of the cases, the student will follow the due process for availing the leave informing the valid reason for leave in writing to the school at the time of availing leave.
- In case, any student is not serious about his/ her attendance and frequently availing the leave or not attending school and not meeting the above criteria, **then the student will not be allowed to appear in the examinations.**
- Parents are requested to comply with the above directions strictly as regular attendance of students is important and a must.

With warm regards,

SAJI S NAIR  
Officiating Principal

