



INDIAN SCHOOL MUSCAT
PO Box: 2470, Ruwi, P.C. 112
Sultanate of Oman



ISM/PRN/239/2022-23

January 29, 2023

**CIRCULAR TO PARENTS OF KG-I to STD XI
(TC Application for the year 2022-23)**

Dear Parents,

Greetings from Indian School Muscat!

Sub: Application for the Transfer Certificate (2022-23)

Parents who would like to apply for Transfer Certificate for their wards after the current academic year (2022-23) should submit the TC application in the prescribed form to the School office on or before **Monday, 20th February 2023**. **Please provide the resident card copy of the parent along with the TC application in order to process the refundable deposit.**

The prescribed application form can be downloaded from the Admission page in the school website (www.ismoman.com) or can be collected from the admission office between 7.30 a.m. and 2.30 p.m.

Please note that any further delay in submitting the TC application will result into delay in issuing the TC on time after the declaration of the results. In such cases, the TC will be issued in April 2023 as per the guidelines mentioned in the school diary.

Those who have already submitted the application, *kindly ignore this circular.*

With warm regards

Dr Rajeev Kumar Chauhan
Principal

