



INDIAN SCHOOL MUSCAT
PO Box: 2470, Ruwi, P.C. 112
Sultanate of Oman



ISM/PRN/228/2022-23

January 22, 2023

Circular to Parents of STD III to IV

Dear Parent,

The **Parent-Teacher Meeting** for **STD III to IV** will be held on **Saturday, January 28, 2023 from 4.00 p.m. to 8:00 p.m. in your ward's class room**. You may meet the class teacher as per the time slot given to your ward so as to avoid inconvenience inside and outside the campus. In case, you are not able to attend the same, please inform the class teacher on or before **Tuesday, January 24, 2023**.

DAY	DATE	ROLL NUMBERS	TIMING
Saturday	January 28, 2023	1 – 5	4.00 p.m. to 4.30 p.m.
		6 – 10	4.30 p.m. to 5:00 p.m.
		11 – 15	5.00 p.m. to 5.30 p.m.
		16 – 20	5.30 p.m. to 6.00 p.m.
		21 – 25	6.15 pm. to 6.45 p.m.
		26 – 30	6.45 p.m. to 7.15 p.m.
		31 – 35	7.15 p.m. to 7:45 p.m.
		36 and above	7:45 p.m. to 8:15 p.m.

- Parents who need more time to discuss about their ward's progress may meet the teachers/counsellors with prior appointment on another date.
- Parents may attend the meeting with their wards. Ensure that your ward comes in full and proper school uniform.
- The details of the room location for identifying the classes and the availability of subject teachers will be displayed on mobile boards at the gate on the day of the Parent-Teacher Meeting. The soft copy of the room allotment will be sent to the parents by class teacher.
- In case you are unable to meet a teacher, you may book an appointment with the class teacher and the concerned teacher will get in touch with you at a later date.
- **You are requested not to park your vehicle in front of the residences blocking the other vehicles. We will appreciate it if you park your vehicle in an appropriate area to avoid traffic jam in front of the school.**

We look forward to meeting you.

With regards,

Dr Rajeev Kumar Chauhan
Principal

