



Tel: 24702567

October 3, 2019

Circular to Parents of Classes V and VII

Dear Parent,

The **Parent-Teacher Meeting** for classes **V & VII** will be held on **Saturday, October 12, 2019 from 9:00 a.m. to 12:00 noon**. You may meet the class teacher and other subject teachers as per the time slot given to your ward so as to avoid inconvenience inside and outside the campus.

Day & Date	Roll Nos	Timing (V & VII)
Saturday, October 12, 2019	1-11	9:00 a.m. – 9:40 a.m.
	12-22	9:40 a.m. – 10:20 a.m.
	23-33	10:20 a.m. – 11:00 a.m.
	33 & above	11:00 a.m. – 12:00 noon

- \* The details of the room location for identifying the classes and the availability of subject teachers will be displayed on mobile boards at the gate and also on various blocks on the day of the Parent-Teacher Meeting. The soft copy of the seating plan will be sent to the parents as Whatsapp image.
- \* Parents may attend the meeting with their wards but please ensure that your ward comes in full and proper school uniform.
- \* Parents who need more time to discuss about their ward's progress may meet the teachers with prior appointment.
- \* The members of the School Management Committee will be available in the conference room for interaction.
- \* Parents are advised to meet the teachers only as per the time slot given by the Class Teacher.
- \* **Students who have been given specific time slot by their class teachers for the meeting should come only at the time allotted.**
- \* **You are requested not to park your vehicle in front of the residences blocking the other vehicles. We will appreciate it if you park your vehicle near or behind the mosque to avoid traffic jam in front of the school.**

We look forward to meeting you.

With regards,

**Dr Rajeev Kumar Chauhan**  
Principal

**Aklary Sajindran**  
Vice Principal