



المدرسة الهندية - مسقط INDIAN SCHOOL MUSCAT

(Affiliated to the Central Board of Secondary Education, New Delhi. Affiliation No. 6130001)

ص.ب : ٢٤٧٠ ، روي، الرمز البريدي : ١١٢ ، سلطنة عمان . هاتف : ٢٤٧٠٢٥٦٧ ، ٢٤٧٨٤٠٥٥ ، ٢٤٧٨٤٠٦٩ ، ٢٤٧٨٤٠٩٧ - فاكس : ٢٤٧٩٤٩١٩
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ISM/PRN/236/2023-24

February 4, 2024

CIRCULAR TO PARENTS OF THE SCHOOL

Dear Parent,

Greetings from Indian School Muscat!

Indian School Muscat urges the parents to follow the COVID 19 awareness and guidelines issued by the Ministry of Health, Sultanate of Oman and take necessary precautionary measures at all times.

ISRAA WAL MI'RAJ HOLIDAY

Please note that the school will remain closed on **Thursday, February 8, 2024** on account of Israa Wal Mi'raj..

FINAL EXAMINATION – CLASSES IX AND XI

The Final Examination for classes IX and XI will commence on **Sunday, February 18, 2024**. The date sheet regarding the same has already been shared.

BHARAT SCOUTS AND GUIDES CAMP FOR CLASSES V & VI

A one-day Scouts and Guides camp will be held for the students of class V & VI on **Saturday, February 10, 2024**. A circular regarding the same has been uploaded on Moodle.

STUDY HOLIDAY & ONLINE REVISION CLASSES FOR FINAL EXAMINATION – CLASSES V TO VIII

Tuesday, February 27, 2024 will be a study holiday for classes VI & VIII. **Wednesday, February 28, 2024** will be a study holiday for classes V & VII. However, online revision classes will be held as per the Timetable that will be shared soon. The link will be posted on Moodle as per the examination.



FINAL EXAMINATION – CLAASES V TO VIII

The Final Examination for classes V to VIII will start on **Wednesday, February 28, 2024**. The Time Table, Blueprint and the portion will be uploaded on Moodle soon. The students are required to spend time to revise the portion thoroughly.

SHOW AND TELL COMPETITION – CLASS II

The preliminary round for the Show & Tell Competition for the registered students of Class II is conducted on **4th & 5th February, 2024** and the final round will be conducted on **Sunday, February 11, 2024** during the school hours. The details regarding the competition is posted in the Google Classrooms.

MENTAL MATHS CHALLENGE – CLASSES I TO IV

The final round of the Mental Maths Challenge for the students of Classes I to IV will be conducted on **Tuesday, February 13, 2024**. A circular regarding the same has been already shared.

PARENT- TEACHER MEETING – CLASS I TO IV

PTM for classes I to IV will be conducted on **Saturday, February 17, 2024**. A detailed circular regarding the same will be shared.

PRE-PRIMARY CONCERT

The Pre-Primary concert for KG I and KG II will be held on **Monday, March 4, 2024** and **Tuesday, March 5, 2024** at the Jibroo Campus.

BOOK STORE

The Book store is open on all working days (Sunday to Thursday) from **7.15 a.m. to 2.30 p.m.**

SCHOOL OFFICE & FEE PAYMENT

The School office is open on all working days (Sunday to Thursday) from **7.00 a.m. to 3.00 p.m.**



▪ FEE PAYMENT

Fee Counter is open on all working days (Sunday to Thursday) from 7.15 a.m. to 2.30 p.m. and on all Saturdays from 9.00 a.m. to 12.30 p.m.

Parents are reminded that the fourth Quarter (January - March 2024) fee payment is due for payment. As the academic year is coming to a close, parents are requested to pay the fee of their wards on or before February 28, 2024.

The result will be processed only after the payment of Fee dues for the Academic Year. Report Cards/Books for the next academic year will not be issued to the Fee Defaulters.

The fourth Quarter (January - March 2024) fee payment is due from 15th January 2024. The Quarter-IV fee payment can be made without fine on or before 15th February 2024.

Parents are reminded that the First Quarter (April - June 2023), Second Quarter (July - September 2023) and third Quarter (October - December 2023) fee payments are overdue and the payment can be made with the applicable fine to avoid further increase in the fine. Those parents who have not paid the first, second and third quarter fee of their wards are expected to remit the fee without any further delay.

The Quarter Wise fee details and the fine structure for the year 2023-24 are available in the Student Diary and on the School website.

The School Fee can be paid online or through mobile banking by using the following means.

1. NEW PAYMENT GATEWAY FOR THE ONLINE BANKING

Indian School Muscat has recently launched its portal for online fee payments, which will allow the parents to pay their fee dues without having to visit the school. This facility is available for all the students from KG to STD XII. With this new online portal the parents will be able to generate and receive the online fee payment receipt instantly. Also they will be able to view all fee details and outstanding for the entire year.

The payment gateway link is available in the school website (www.ismoman.com) and can be accessed by clicking on the button “**Fee payment**” in the home page.

The payment supports debit cards issued in Oman and all credit cards. Parents can login to the payment portal using GR Number of the student and date of birth. The portal can be reached using the link or by scanning the following QR Code.

<https://epav.ismoman.org/>



2. BANK MUSCAT MOBILE BANKING & ONLINE BANKING

Parents may use the online payment options like Bank Muscat Online/Bank Muscat Mobile Banking. There are no additional charges for electronic payment. Please choose “INDIAN SCHOOL MUSCAT” from the available options for the above online transactions and mobile banking.

3. BANK MUSCAT CDM

The School fee can be paid using CDM of Bank Muscat by selecting School Fee Payment. Please select “**INDIAN SCHOOL MUSCAT**” only from the list of schools available for any transaction through CDM of Bank Muscat. **Please do not select “INDIAN SCHOOL” from the list for CDM transactions since it belongs to another school.**

4. FEE PAYMENT THROUGH ONEIC BILL PAYMENT (TASDEED, NBO, OAB, BANK SOHAR & NIZWA BANK)

Indian School Muscat has tied up with ONEIC/Tasdeed – Oman’s trusted leader in electronic payment solutions to facilitate online fee payment through their website (www.tasdeed.om) and KIOSK at various locations using any of the debit/credit cards.

The school Fee payment can be made by selecting School Fee Payment option. **Credit Card and Debit Card will be accepted through the Tasdeed Portal (www.tasdeed.om) and Thawani Pay Mobile App through the following platforms or banking portals.**

- (i) Tasdeed Portal (www.tasdeed.om)
- (ii) Thawani Pay Mobile app (Available in Play store and Apple Store)
- (iii) National Bank of Oman (Mobile Banking and online banking via NBO Portal)
- (iv) Sohar International Bank (Mobile Banking)
- (v) Oman Arab Bank (Mobile Banking)
- (vi) Nizwa Bank (Mobile Banking)

For any support related to online payment and transactions using Tasdeed or ONEIC, the following person can be contacted.

Eng. Wajdi M. Kofahi, Senior Technical Support, E-Payment, ONEIC/Tasdeed. Tel: 24396299, Email: wajdi.kofahi@oneic.com.om

Note: For all the above transaction methods, school will send the Fee Receipt through their registered email id. Parents are requested to send an email to onlinefees@ismoman.com with the details of transaction as mentioned above, if they have not received the Fee Receipt through email within five working days of the Fee Payment.

5. FEE PAYMENT THROUGH DIRECT TRANSFER

The parents who are facing challenges to use the other channels can transfer the School Fee directly to the following Bank account through online banking or CDM.

Bank Name	: Bank Muscat
Account Name	: INDIAN SCHOOL MUSCAT
Account Number	: 0333-00557363-0016

After the online fee payment **through direct transfer method**, the parent should send an email to: onlinefees@ismoman.com with the following details.



Name of the Student	Class & Section	Gr No
Amount Transferred:	Transaction Details/No:	Purpose of the Transfer: (Eg: Fee for Quarter-1 etc.)

NEW ADMISSIONS FOR THE YEAR 2024-25

Please be informed that online registration for admissions for the new academic year 2024-25 is open from Sunday, 21st January 2024 and the site will remain open until 24th February 2024. This will be followed by the computer generated random draw for the allotment of seats, as done in the past.

Parents seeking admission of their wards at Indian School Muscat may complete the online registration through the BoD admission portal (<https://indianschoolsoman.com>).

For any query related to admissions at Indian School Muscat, you are requested to contact the admission cell of Indian School Muscat through Email: admissions@ismoman.com

ISM HELP DESKS

- For any query regarding the Transfer Certificate and new admission, parents are requested to send a mail to admissions@ismoman.com.
- For all general queries, parents are requested to send a mail to info@ismoman.com.
- For all queries related to the academics and / or section ongoing / online classes, you are requested to contact the respective section AVPs/VPs. The respective email ids are provided in the school website (<http://ismoman.com/administration.html>).
- For all queries related to online fee payments and the challenges faced in the fee payments, parents are requested to send a mail to onlinefees@ismoman.com.
- Parents can view the academic performance, fee details, attendance, circulars and other communication through the **Online Parent Portal or Mobile Application**. The Online Portal can be accessed by clicking on the login button from the School Website (www.ismoman.com) or by using the direct link <http://ism.ethdigitalcampus.com/ISM/>. The **Mobile Application (Indian School Muscat)** can be downloaded from Play store or Apple store. For any technical query regarding the access to parent portal or mobile application, please send a mail to parentportal@ismoman.com by mentioning the GR. No. and Name of the student.
- An experienced team of counsellors are available for round the clock tele counselling 24x7 service at 90990444.

TRANSFER CERTIFICATES

Parents who would like to apply for Transfer Certificate for their wards after the current academic year (2023-24) should submit the TC application in the prescribed form to the School office on or before **Tuesday, 20th February 2024**.

Please provide the resident card copy of the parent also along with the TC application in order to process the refundable deposit.



The prescribed application form can be downloaded from the Admission page on the school website (www.ismoman.com) or can be collected from the admission office on any working days (Sunday to Thursday) between 07.30 a.m. and 02.30 p.m.

GENERAL GUIDELINES

- Class teacher will be the first point of contact for any queries related to the school academics and other co-curricular activities. **All the parents must make sure to save the contact numbers of the class teachers on their phones so that the WhatsApp broadcasting messages can be received.**
- In case of any further clarification or queries, parents may write to the following email ids:
 - For Classes KG I & KG II -vp.pre-primary@ismoman.com (VP -Pre-Primary Sec.)
 - For Classes I to IV - vp.primary@ismoman.com (VP Primary Sec.)
 - For Classes I and II - avp1.primary@ismoman.com (AVP - Primary Sec.)
 - For Classes III and IV - avp2.primary@ismoman.com (AVP - Primary Sec.)
 - For Classes V to VIII - vp.middle@ismoman.com (VP - Middle Sec.)
- avp.middle@ismoman.com (AVP - Middle Sec.)
 - For Classes IX to XII - vp.senior@ismoman.com (VP - Senior Sec.)
- avp.senior@ismoman.com (AVP - Senior Sec.)
- All students are required to come to school in uniform (Regular or PE Uniform) as per the schedule at all times. Students of Classes I to VIII are allowed to wear normal and modest clothes on their birthdays. No electronic gadgets are allowed in School. Students are not allowed to wear any bracelets, wrist bands, rings or fancy jewellery or gold ornaments. Girls are permitted to wear a pair of earrings and thin chain with a single pendant.
- Parents are required to make the necessary transport arrangements for their children as per the school timings provided. The students are allowed to wait in the A Block Multipurpose Hall or in the waiting area in front of the fee counter.

■ FORMATION OF APPEAL COMMITTEE

This is to inform you that the school has an Appeal Committee to address the concerns of children/parents in the marks awarded in the **Term Examinations (STD V to XII) conducted by the school**. This is an additional facility provided to the children and parents to put up their concerns, if any, related to the marks awarded to the children.

This facility is not applicable for the internal assessments (class work, project work, practical, notebook, portfolio etc.) and for the examinations conducted by the CBSE.

The details of the above committee has already been shared with the students and parents. For any further queries, parents can contact the respective AVP/VP.

SPONSOR A CHILD WITH EDUCATION

Young Communitarians of Indian Schools (YCIS) is an initiative of the Board of Directors, Indian Schools, Oman formulated with the vision of inculcating values of social service and civic responsibility among the students.



The YCIS team of Indian School Muscat has taken up a noble mission to share resources and help the underprivileged students. Hundreds of our parents are unable to pay their wards' school fees due to genuine hardships arising from an unforeseen change of circumstances. This charitable endeavor requires a great deal of support and involvement from your end. Your support in this regard can be quarterly, half yearly or annual fee of our well deserving students.

The fee can be paid online or through cheque in favour of “**Indian School Muscat**” or at the school fee counter mentioning ‘**Sponsor a Child Initiative**’.

Please send an email with details of payment for all online transactions. For any queries, please contact Senior Vice Principal (Admin) or through email- sponsorachild@ismoman.com

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■ MEETING PARENTS

Parents can meet the School Management Committee and School Administration on the **3rd Monday of every month at 6.00 p. m.** to discuss suggestions or improvements or concerns about school. This facility is in place with effect from August 2018 (with prior appointment by sending a mail to chairwelfare.smc@ismoman.com).

Location: Conference Room (B Block, Ground floor, near reception).

Further, this is to inform you that the Parents can send their concerns or grievances to chairwelfare.smc@ismoman.com if it is already brought to the notice of the School Team and not addressed by the concerned authorities.

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Kind regards,

Rakesh Joshi
Principal



ACCOLADES

1	*Harsh H S of class VIII J secured the 'Top Scorer of 'GREEN Olympiad 2023 (International)' Award in the Green Olympiad conducted on 12th October 2023.
2	*Atharav Shukla of Class VIII G secured distinction in GREEN Olympiad 2023 (International)
3	*Raman Senthil Mohan of Class IX D has won 2nd prize in Oman National Karate Championship 202 which was held in Sultan Qaboos Sports Complex on 9th December 2023.
4	*Asher Mathew Bibine of class III G has participated in 3rd International Martial Arts Championship 2023 held at Hyderabad and won the first position in KATA
5	*Muhammed Sajid of class IV J has won the Best Player Award in the Football tournament conducted by KMCC .
6	*Anushka Gaur of class X B won the best delegate award (India) in the International Youth summit MUN (online) which was held on 7th January 2024.
7	*Kevin Jain of class IX B won third prize in Hindi Extempore speech in an event organized by Indian Embassy as part of World Hindi Day celebration.
8	*Arhaam Ameer of Class III A won first prize in Al Bhaj Colouring competition on December 22, 2023.
9	*Adhav Sridhar Kalidas of Class VIII C has been awarded Grade 5 Electronic Keyboard Level 2 certificate in graded examination in music performance with distinction at Trinity College London.

*The students participated in the above external events and competitions based on their individual interests.

