



INDIAN SCHOOL MUSCAT  
PO Box: 2470, Ruwi, P.C. 112  
Sultanate of Oman



ISM/PRN/118/2017-2018

5th February 2018

**CIRCULAR TO PARENTS OF THE SCHOOL (KG to STD XII)**

Dear Parent,

**Sub: Ministry of Education – Data Collection**

As per the BOD Circular, Ministry of Education requires the following information about all students studying in Indian School System and any one of their parents (preferably father) as per the attached details.

In this regard, you are kindly requested to submit the duly filled in proforma to the respective class teachers on or before **Thursday, 8th February 2018 along with the copies of the following documents.**

1. Latest Passport Copies of Parents and Child with visa page
2. Latest Resident Card Copy of Parents and Child (if any)

With warm regards

Dr Rajeev Kumar Chauhan  
Principal



-----X----- **PROFORMA** -----X-----

Name of the Child: \_\_\_\_\_ Gr. No: \_\_\_\_\_ Class: \_\_\_\_\_

STUDENT INFORMATION					
VISA NUMBER	CIVIL NUMBER	DATE OF BIRTH	PASSPORT NUMBER	NATIONALITY	
PARENT INFORMATION					
	VISA NUMBER	CIVIL NUMBER	FULL NAME	PASSPORT NUMBER	NATIONALITY
FATHER					
MOTHER					

Name of the Parent: \_\_\_\_\_

Signature \_\_\_\_\_

Contact Number of the Parent: \_\_\_\_\_

Date: \_\_\_\_\_